



# Non-Degree Seeking Undergraduate Withdrawal Form

Return completed form to: Office of the Registrar: [registrar-help@umd.edu](mailto:registrar-help@umd.edu)

Phone: (301) 314-8240 | Fax: (301) 314-9568

This form should only be used by non-degree seeking students to request a complete withdrawal from a semester. A withdrawal can be processed at any time between the first and last day of classes for the semester. Students must submit written notice of withdrawal to the Office of the Registrar no later than the last day of classes.  
Degree seeking students should use the appropriate form found at the [Office of the Registrar Undergraduate Withdrawal page](#).

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

UID: \_\_\_\_\_ Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Year: \_\_\_\_\_ Semester: Fall Spring

Is your request to withdraw related to COVID-19? Yes No

**Brief summary of reason seeking withdrawal:**

Do you plan to return to the University next semester? Yes No

*If "No" and you are registered for the next semester, your registration will be canceled.*

**Statement of Understanding:**

I hereby acknowledge that I am responsible for all tuition and fees related to this semester's enrollment at the University of Maryland.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Instructions on how to digitally sign this document can be found [here](#).**

For Official Use Only:

Date: \_\_\_\_\_

Official: \_\_\_\_\_

Semester Charge (FOR OFFICIAL USE ONLY)					
Refund:	80%	60%	40%	20%	0%
Charge:	20%	40%	60%	80%	100%